



Illinois Community College Faculty Association

EXECUTIVE BOARD MEETING

Friday, February 19, 2016 4:30 – 6:30 pm

*At the State University Annuity Association Headquarters, 217 E. Monroe St. Suite 100,
Springfield, IL*

MEMBERS PRESENT: Krista Winters, Allan Levandowski, David Seiler, Tracey Hoy, Kevin Weston, Nikki Hensley, David Cox, Leo Welch and Hong Fei

- I. Call to order.
- II. Introduction of new members of the EC.
- III. All approved the minutes of February 19.
- IV. Members expressed concerns about the current budget crisis. Some colleges are planning to have faculty furloughed to save money in addition to various cult backs. Doubtless, it will impede classroom learning. The state funding will not be available anytime soon amid the legislature and government budget squabble. Quality of education at our colleges is at risk.
- V. Tracey moved to approve the November minutes. All seconded.
- VI. Treasurer's Report by Tracey:
 - a. Currently, we are running a deficit of \$4000, which was the same case this time last year.
 - b. Tracey has been diligent in sending out letters to the presidents to collect the dues. ICCB would not do the mailing of checks for lacking of stamps. Now five city colleges, the Moraine Valley College and the Southeastern College still haven't paid. Ideas include having the dues letter of 2016 include the 2015 charge. She will appear at the presidents council meetings to "hand deliver the bill". Will sent hard copy letters bearing letter head of the ICCB/ICCTA to the presidents following emails.
 - c. Budget for conference: Budget 75 attendees instead of 100. Hotel budget is the same. Less for gifts too, \$3750 instead of \$4200. The EC dinner had spent about only half of anticipated. Had spent less small items and bonding as well. The Crowne deposit is \$1200, an increase. After weighing the option of increasing the conference fee to \$150. It was decided that we will let the budget run for one more year.
 - d. Give students scholarship winners a fixed amount instead of mileages. This idea has to be approved by Greg. We want to encourage family members to accompany students because the siblings would watch the achievement of the winner and be inspired. The same fixed travel fund could apply to the grant winners.
 - e. David Seiler makes motion to approve the report. All had seconded.
- VII. ICCB Meeting Report by Allan Levandowski:
 - a. There was a presentation about career pathways. ICCB was trying to put together committees. Al expressed our interest in participating in these committees.
 - b. ICCTA will not go to the DC conference to save \$60,000, the money not funded by the state.
 - c. The student trustee did an amazing job in getting the signatures and petition to the Governor.
 - d. Approved new associate degrees and new certificates. Lopez scrutinized credit hour requirements, making the standards even among different schools. Krista asked if there is a

push to lower the prerequisite credit hours. Concerns are that prerequisites are being chipped away. E.g. chemistry is not required for the nursing programs.

- e. Lopez proposed a state high school diploma. Those who are at risk of dropping out of high school will have a chance of a state diploma. It requires less credit hours, 22 instead of 26-28 for a regular high schools. Instead of losing many people, they can be encouraged. GED is not working for many people. Also expressed concerns are that people would try to finish high school in 3 years if a lesser requirement exists.
- f. Issuing of a common transcript.
- g. Drafted the conference application form. Limited word counts. Hope for a streamlined web application process with fee collecting function built in. Nikki agreed to make it happen.

VIII. Vice President of Membership and Delegation Report by David Seiler: The possibility of a combined conference with ICCCA was discussed. Both of our meetings are in the fall. We could share a keynote speaker. At the same time, we want to maintain our autonomy too. Libby Roeger feels that it has merit. Would it turn faculty off, not wanting to be together with the admins, limiting discussion topics that could be disagreed by the two parties? Another concern is financial. Would they charge the same fee as us? (They had charged higher.) Advantages are having different perspectives at the same table. Some admins are down to earth, in the trenches and doing the hands-on work. It's good to have them understand what we do. Leo and David will write back to explore the options.

IX. President's Report by Krista Winters: This year's retreat will be at the Wyndahm, Springfield, during June 3 to 5. It will be held together with the ICCTA. On Friday, some will be to the ICCTA banquet. The area offers the Lincoln Presidential Library and Museum, the comedy club, the botanic garden, outdoor theaters and the Lincoln Ghost Walk.

X. Web and the Faculty Grant by Hong Fei:

- a. Nikki will do the web and IT works from now on. It will utilize her expertise in web and graphic design. Fei will finish adding the new members to the EC list and uplink the approved minutes. Then she will give the new member the pass code for the web back door and the dropbox.
- b. Fei will keep soliciting proposals. Fei will be absent on April 15, the day the EC will be voting on the grant winners. Krista agrees to print out for everyone the evaluation table and the proposals, which Fei will email her after the deadline of April 13.
- c. On the day of April 15, in order for plentiful time for deliberation on the merits of the proposals, Krista agreed that voting for the grants would be the first item on the agenda. It is necessary in order to be certain that the process will not be rushed and each proposal gets a fair chance to be reviewed carefully.

The meeting is adjourned.



Illinois Community College Faculty Association

EXECUTIVE BOARD MEETING

Friday, March 18, 2016 4:30 – 6:30 pm

*At the State University Annuitants Association Headquarters, 217 E. Monroe St. Suite 100,
Springfield, IL*

MEMBERS PRESENT: Krista Winters, Allan Levandowski, David Seiler, Kevin Weston and Hong Fei

- I. Call to order.
- II. All approves the minutes of February 19.
- III. All approves the treasurer's report. We have received four or five additional checks. Decide to donate \$500 to PTK. The banquet will be at April 19, 6 pm.
- IV. Krista confirmed that everyone present would attend the retreat.
- V. Faculty grant coordinator and record keeper's report by Hong Fei:
 - a. She received three applications, less than that of last year. As a result, she will intensify the solicitation campaign by sending posters every week. Thanks to regional coordinators. On April 15, Krista will host the selection of the grant winners because Fei will be absent.
 - b. Make certain that we will have proactively send letter to the Chancellor of the City College of Chicago to seek participation in the ICCFA executive committee. And will collectively prepare a letter of endorsement for Kevin Weston to ICCB, making certain that we will do all we can to have faculty members represented.
- VI. ICCB Meeting reported by the Vice President of Administration Allan Levandowski:
 - a. The Higher learning Commission is concerned about the apprenticeship programs. These programs are not manned by people of expertise or by college teachers but managed to draw away students from the community colleges.
 - b. Problem with the unfunded mandates: Already several schools are in trouble. E.g. East St. Louise College Center will be out of money by June. The IL Eastern Community Colleges are laying off two hundred people. ICCB has an articulation agreement with them.
 - c. Higher Learning Commission will ask every college to prepare for audits. The purpose is to evaluate solvency of each college. It is predicted that by next year, if the budget crisis is still not solved, some community colleges will be failing. In all probability, the next budget is hopeful only after the November election. "The FY16 budget is dead". We will be on shaky ground till the election time for the governor's re-election.
 - d. Illinois is having a hard time. If we can get through this and adjust our budget, 49 other states will face what we do sooner or later. There is a 13-14 month of delay for retiree insurances claims. We are having really tough time. Negative reports are all around.
 - e. Eliminate the MAP funding for the for-profit colleges.
 - f. ICCB is going to transfer data to a newer "DOIT" server. Concern is expressed about possible damage to the longitudinal data system.
 - g. The community college bachelor's degree will only be for nursing. This type of program will not be tied to any state funding formula. The tuition will be higher.

- h. There is concern that the best students are going out of state to receive a good education because of our budget crisis. There is no way to attract the best students with scholarships, hard to compete with out of state colleges.
- i. Both the President council and the Trustee Association talked about the fear of mergers and take-overs by the universities. Tuition will increase. The presidents and trustees will be forced out.
- j. ICCB is currently actively monitoring about 150 bills including data collection, prior learning, adult ed, articulation with the university of Illinois. Others include the following. Want to audit every year at the community college's expense. Mandated trustee training. IB program in high school.
- k. Will survey the curriculum by phone because travel expense is cut. ICCB Remedial Reform Initiative Survey Result was distributed. It includes remedial reform, bridge courses, acceleration, core requisite of English, career preparation, and placement using GPA etc.
- l. Student Trustee: voter registration on campus and sign a petition at the same time.
- m. What we can do to help the situation? We should do what we do best that is teaching. We will concentrate on teaching and learning excellence. We will make a statement – we are committed and put the students first at this difficult time.

VII. Illinois Board of Higher Ed Faculty Advisory Council report by Kevin Weston:

- a. Chair Donovan expressed interest of liaison with ICCFA to share thoughts. This will give us more presence.
- b. Understand various caucuses: Higher Learning, Community College, and private colleges. All want us to have a liaison with them.
- c. Presentation of the IT system and the longitudinal data. It's a powerful tool because we will be able to look up how our students doing comparing to others at any given school and year, for example. One worry is the security of the data. Partner with the MAP grant group, apply to FASFA and the data will be secure.
- d. Senate Scott Bennett (High Ed committee): Fist fight between Rauner and Madigan. Three bills are put forth. One funds higher education with 20-25% cuts. Another one cuts 25% for 2017 if we put in a procurement reform. The third funds community college at the same rate as last year with increase in income tax. The governor demands tort reform, term limit, property tax cap etc. The next month and half could see some resolution.
- e. If students lose the MAP grant, they won't take the Pell Grant or the student loan. Everyone lose in such case. We are all in it together. Need to understand every \$1 on higher education; there is \$25 return. A 0.3% income tax will cover all higher ed budget.

VIII. Krista will draft the letter to urge faculty members to send message to their representatives.

IX. The conference form is approved. It will be on the website.

X. Adjourned.



Illinois Community College Faculty Association

EXECUTIVE BOARD MEETING

Friday, June 3, 2016 1:00 – 4:30 pm

At Wyndham Springfield City Center, 700 E Adams St. IL 62701, Springfield, IL

MEMBERS PRESENT: Krista Winters, Tracey Hoy, David Seiler, Kevin Weston, Leo Welch, Hong Fei and Dustin Heuermen

- I. Call to order.
- II. Treasurer's Report by Tracey Hoy:
 - a. A budget has been made. Ending with a balanced budget.
 - b. A bond renewal is going to be purchased from Costco for \$90 insuring up to \$75000.
 - c. Listed all colleges that have paid or haven't paid dues. The collection exceeds last year's but we lack a mandate to compel the colleges to pay up.
- III. President's Report by Krista Winters:
 - a. Just made a presentation to the President's council. Told the presidents what we did with their dues. We showed the faculty grant winners and student scholarship winners. We organized the teaching and learning excellence conference, which is outstanding in how low, are the fees and how widely participated by the faculty.
 - b. ICCB in the process of making the transition from high school better by affirming the existing Compass testing system so that when student is ready they can take college courses.
 - c. The student advisors discussed ways to increase student participation to the campus life such as clubs. It is a common problem for the non-residential campus. Students need the sense of belonging to do well.
 - d. ICCB discussed goals they reached. Although the enrollment is down, the student retention is up.
 - e. ICCB is experiencing difficult time because there is no operating budget. Staff and colleges have been donating office items to help.
 - f. ICCB decided that the transcript fee of \$3 is way too low. It will be raised to \$6 and up the \$10.
- IV. Conference Planning:
 - a. Procedural changes: We will propose that ICCCA will not hold a conference this year. We will ask them come to give talks, hold panel discussions or round tables in the afternoon. It will entice people to stay and presidents to come. The breakout sessions will be during the morning. The delegate assembly will be at the breakfast time. Lunch will be exclusively for award giving.
 - b. Keynote speaker: Will invite Mr. Ralph Martire, Executive Director of Illinois Tax and Budget Accountability.
 - c. We will implement measures proposed last year. Will make up to 5 registrations fee waivers to the colleges that had not participated in the past. Will start advertising campaign to boost participation.
- V. Krista moved to granting Nikki total authority to have the website up for conference registration with credit card and PayPal payment options. Our website also should let visitors to write comment so that faculty can make comment, raise concerns and make suggestions. Our current web software cannot do these.
- VI. Dustin asks for our input as the newest ICCB member. Issues raised about hope of being heard before the decision and during the decision making because we are the expert in teaching and learning, which gives us unique perspective in approaching problems. We hope to me included in the various committees.

- VII. Leo gave talk about current legislatures concerning faculty rights and budget concerns. Current bridge budget has a 2 million dollar decrease in general funding and increase in performance-based fund.
- VIII. Meeting adjourned.

Saturday, June 4, 2016 8:00 – 10:00 am

The committee concentrated on the planning of the October conference. Topics of discussion were as the following.

1. How to attract people to stay in the afternoon? Measures include prizes and raffles, important speakers from ICCCA, and instant electronic survey followed by a certificate of attendance.
2. The executive Committee will stay for meeting after the conference. The impression will be fresh so that lessons learned could be put together. Will decide if November meeting is still necessary.
3. Attract new members. Letters to presidents will be sent. Our goal is to have at least two delegates for each college.
4. Round tables: Proposed a round table discussion about adjunct issues which was well participated in the past. And a round table discussion with people from ICCCA.
5. Food: Will try to serve healthier and fun food.
6. Draft of the program is ready, will be in the Dropbox.
7. Suggested to invite award winners to come for round table etc.
8. Include a page of listing last five years' award winners in the program.
9. Will email next year's meeting schedule. Next meeting will be September 16 at Sauk Valley Community College.



Illinois Community College Faculty Association

EXECUTIVE BOARD MEETING

Friday, October 14, 2016 5:00 – 7:00 pm

At Lincoln Boardroom, Crowne Plaza Springfield, 3000 S Dirksen Pkwy, IL 62703,

Members Present: David Seiler, Tracey Hoy, Allan Levandowski, David Kellogg and Hong Fei

- I. David Seiler: Call to order.
- II. Treasurer's Report by Tracey Hoy: The budget is balanced. There are nine additional registrants paid for the conference. \$500 fee was paid to the keynote speaker. Has made the checkbook ready for the conference.
- III. The bulk of the time had been used to discuss the hospitality issue of the conference: Menu, A/V equipment, meeting rooms and dining halls, and the block room reservations.
- IV. Invited panel members for the panel discussion:
 - a. David Seiler, Lake Land College, VP of Membership and Delegate Affairs, ICCFA;
 - b. Jon Althaus, VP of Academic Services, Lake Land College;
 - c. Dr. Girard (Jerry) Weber, President, College of Lake County;
 - d. Dr. Wendy Howerter, Associate VP of Academic Innovation and Effectiveness, Lincoln Land Community College;
 - e. Dr. Brian Durham, Deputy Director of Academic Affairs, ICCB.
- V. David Seiler moved to approve the Faculty Awards. All in favor. This year's awards are as the following.
 - a. Leo Welch Faculty of the Year Award: Shanina M Thomas, Harold Washington College;
 - b. Lifetime Membership Award: Tom Clemens, Heartland Community College.
Approved paying for award winner's appearance at the conference.
- VI. President Elect: Allan Levandowski
- VII. David Seiler Report on AAUP Conference: One of the central themes of the AAUP agenda is the issue of shared governance. Our organization is struggling for identity and advocacy positions. Advocacy for shared governance should become our signature agenda, our mission statements. We faculty should play key roles in developing policies on campus. But this role has diminished. More and more colleges are run like a corporation. Tracey Hoy and Allan Levandowski expressed interest in participate in the AAUP conference, or even establishing local branches.
- VIII. Someone should write a checklist for each positions of the EC.
- IX. David Kellogg moved to approve the minutes in September. All in favor.
- X. The passages drafted by Hong Fei are tabled because more reading is needed.
- XI. Adjournment.



Illinois Community College Faculty Association

EXECUTIVE BOARD MEETING

Friday, September 16, 2016 4:30 – 6:30 pm

At Sauk Valley Community College, 173 IL Rt 2, Dixon, IL 61021, Room 2K2

MEMBERS PRESENT: Krista Winters, Tracey Hoy, Allan Levandowski, David Kellogg and Hong Fei

- I. Krista Winters: Call to order.

- II. Introduce members.

- III. Move to approve the minutes: Approved.

- IV. Treasurer's Report by Tracey Hoy:
 - a. Five more colleges paid their dues. Great job!
 - b. Just renewed the bond of the treasure through State Farm for \$90.
 - c. Bought checks for \$13. One check \$500 outstanding.
 - d. Received some conference registration fees. Students get discount.
 - e. Budget is balanced. The dues are \$10000 down, which is 25% of our budget. Worked out "Who-did-not-pay" delinquent spreadsheet. Truman College had paid, even though City College is historically non-paying.

- V. President's Report by Krista Winters:
 - a. ITT just closed their doors. 750 students lost their place in college. ICCB is working to place each student trying to get them into local community colleges. With ITT being a for profit technical college, this transfer hurt students because some course won't transfer. Financial aids can't transfer as well.
 - b. Offering technical bachelor's degree:
 - i. Trustee and presidents support the four-year nursing program. ICCB is discussing the possibility and feasibility. This raised a question of what kind of added qualification is going to be required for the bachelor's programs, which is typically being taught by PhDs. Dustin asked us for input in ICCB's decision making on this regard. **We are going to draft letters to be sent to faculty members for input. Tracey is going to send something to coordinators.**
 - ii. Community college charter does not include bachelor's degree. It may takes up to a year to resolve.
 - iii. We can see that community colleges have advantage – People may be anchored in community and can't go to a 4 year one. ICCFA predict there is going to be a 20% increase in need of nurse. Traditional colleges have a shortage in their nursing programs to fill this need. There is a big cost advantage too.

- VI. Administrative Vice President Report:
 - a. Our host today got 17% of funding 2 years ago and only 4% last year, which put them in 2.1 million dollar debt. This year, their funding level is 5% and now in 9.9 million dollar debt. They struck a deal with local business. Their gym is going to be run by YMCA. Faculty and students use it for free.
 - b. Program assessment as State initiative is put on hold because of budget.

- c. East St. Louis Higher Learning Center need \$1.4 million to get by but the state gave them \$750000. Inherited 50 year worth of transcripts that hasn't been digitalized. Asked for \$ 20 million emergency fund but got \$4 million.
- d. Higher learning commission is worried about a drop of enrollment and will audit solvency of each college.
- e. ICCTA mandate training for board members by local law firms.
- f. May have to join the Affordable Care because waver is running out.
- g. John Logan's college wants to run a gun manufacture program, which has not passed ICCB. Six members need to vote yes but there were five.

VII. The rest of the meeting time had been spent deciding the menu and food / drink catering for the conference.

VIII. Meeting adjourned.



Illinois Community College Faculty Association

Delegate Assembly

Friday, October 28, 2016 8:45 – 9:10 am

At the Sapphire Ballroom, Crowne Plaza Springfield, 3000 S Dirksen Pkwy, IL 62703,

- I. Krista Winters, the president of ICCFA: Welcome. Introduce the ICCFA through a slide show
- II. Brian Durham of ICCB speaks: Welcome! Introducing the function of ICCB as the part of executive branch to approve any program and initiatives throughout the community college system.

At this difficult time, let's focus on what matters – your teaching. Extend thanks and appreciation to the frontline teachers.

Acknowledged the important contribution of ICCFA, especially Krista Winters as the president, and Dustin Heurman as the liaison between the two organizations – ICCB and ICCFA. The ICCFA provided faculty perspective to ICCB.

Please enjoy Springfield – a fantastic city.

- III. David Seiler, VP of Membership and Delegate Affairs: Asked how many in the delegate get the ICCFA emails regularly. Call for volunteers to be coordinators of ICCFA from each college to relay emails. Because of the funding level as the new normal, we need to figure out how to continue our tradition, do what we do and better.

Decided to hold conference next year with ICCCA. Call for new members to join us. Due to the shortage of EC members, the post of president-elect is vacant at this time. Allan Levandowski is now the president. Krista Winters is now the VP of Legislative Affairs.

Jerry Weber: Talked about the brief history of the two associations ICCFA and ICCCA. Stressed the importance of listening to each other.

- IV. Tracey Hoy - treasurer's report: Our mission is giving. We give away our fund for the conference, the scholarship and the faculty grants. Therefore, please send an important message to your college – please pay the due.

V. David Seiler made a conclusion remark on the same note as to our mission and our giving to colleges. Jerry Weber promised to help.

- VI. Adjourned.

EXECUTIVE BOARD MEETING

Friday, October 28, 2016 4:15 – 5:00 pm

At the Sapphire Ballroom, Crowne Plaza Springfield, 3000 S Dirksen Pkwy, IL 62703,

Members Present: Tracey Hoy, Krista Winters, Allan Levandowski, David Kellogg, Nikki Hensley, Hong Fei and Wendy Howerter from ICCCA

The discussion was entirely on the organization details of the conference, such as speakers, panels, round table discussions, hospitality and technical details of equipment.

Discussed logistics of how to put two conferences together with ICCCA as the much bigger party of over 175 people. The meeting would be longer and possible whole day Thursday schedule was debated. Some faculty members will have difficulty to miss class on a regular work day. But the advantage of a larger audience is decidedly favored.

Dear Faculty Members:

During this holiday season and just after a successful semester, we, the Executive Committee (EC) of ICCFA, wish you a happy holiday! At the same time, we would like to share what we have accomplished during the year.

The EC has met seven times since last year's Teaching and Learning Excellence Conference. (For details, please see [meeting minutes](#)). The ICCFA represents the common interests of all faculty; promotes teaching and learning excellence and professional development; provides a faculty presence on the Illinois Community College Board (ICCB). In response to the discussions and decisions made by ICCB and Illinois legislature, we addressed the following issues.

1. The issue of state budget crisis: Higher Learning Commission will ask every college to prepare for audits. The purpose is to evaluate solvency of each college. It is predicted that by next year, if the budget crisis is still not solved, some community colleges will be failing. Currently, a bridge budget has a 2-million-dollar decrease in general funding with an increase in performance based funding. Member expressed concerns about the current budget crisis. At the beginning of the year, some colleges planned to furlough the faculty to save money in addition to various cutbacks. Doubtless, it would impede classroom learning. The state funding will not be available soon amid the legislature and government budget squabble. Quality education at our colleges is at risk.
2. The successful organization of the Annual Teaching and Learning Excellence conference: For details, please visit ICCFA.org under "conference". Due to a contracted budget, reducing professional development fund in every college, we worked hard to maintain the attendance level of this annual conference which is the only forum for Illinois community college faculty members of every academic discipline to convene and share our ideas in teaching and learning. The result was a victory over the climate of cutting everything non-emergency. We attracted slightly higher number of faculties to attend, and the same numbers of speakers. We also managed to add a panel discussion in which faculty members exchanged policy ideas with executives from several colleges. **We decided that in 2017, the conference is going to be hosted jointly with ICCCA. It has an advantage that faculty members will have a chance to showcase their expertise and best practices for teaching and learning to college executives. Conversely, we will have a chance to participate in discussions for topics the college administrators concerned with. Please stay tuned and plan to attend this wonderful meeting of colleagues in year 2017!**
3. Awards: Awarded six student scholarship grants of \$1000 to \$1500 each, and three faculty research and workshop grants of \$2500 each. We donated all grant winner's conference fees and travel expenses to and from the conference. We donated to the Illinois Community College System Foundation, and the Phi Theta Kappa to support students. We recognized four faculty member and others for their contributions to the community college and to teaching and learning. Details see www.iccfa.org.
4. Membership in ICCB: Congratulations to the newest member of ICCB as well as ICCFA - Dustin Heuerman of Lake Land College. **Mr. Heuerman asked ICCFA and faculty members for input of teacher requirements for teaching the four year programs in some community colleges.**

We welcome your participation and your input. Due to the fact that our website does not have message board function at this time, please send suggestions or issues you would like raised to ICCB to Allan Levandowski of College of Lake County, Chair of ICCFA Executive Committee, eng580@clcollinois.edu.

Happy Holiday!